

**VILLAGE OF NORTHFIELD
BOARD OF TRUSTEES
Minutes of September 12, 2006**

- I. **ROLL CALL:** Chair Richard Sutor, Trustees Samantha Baraw, Libby Hambleton, Thomas McCarney, and Jim Wilson. Also present was Village Manager Nanci Allard.

Chair Sutor called the meeting to order at 7:00 p.m.

- II. **PUBLIC PARTICIPATION (Scheduled):** None.

III. **ACTION ITEMS**

a. **Approval of Minutes**

1. **August 29, 2006 (Regular Meeting).** Motion by Trustee Wilson, seconded by Trustee Hambleton, to approve the minutes. **Motion passed 5-0-0.**

b. **Approval of Bills**

1. **Warrant #06-07.** Motion by Trustee McCarney, seconded by Trustee Wilson, to approve Warrant #06-07 in the amount of \$342,651.31. The item marked "Electric Fund–Stock Purchase" should only be "Electric Fund." **Motion passed 5-0-0.**

- c. **Inter-Board Communication Guidelines.** The Planning Commission has not yet had a meeting to review this document. We do not plan to take action until all the boards (Selectmen, Trustees, Planning) have had an opportunity to review and comment. The intention of this document is to encourage open communications and interactions amongst the three boards.

IV. **REPORTS**

a. **Village Manager**

1. **Year-End Financial Statements.** These were in the packets.

b. **Committee Reports**

1. **DRAFT Personnel Policy.** The Management Committee has been through the first fifteen (15) pages and will meet next week to complete its review.

c. **Miscellaneous**

1. **Special Village Meeting, September 26, 2006.** The *Northfield News* is working on an article for this week's paper.
2. **Sign Siting: Preliminary Report and Current Fee Structure.** Chair Sutor would like to see some sort of exemption regarding sandwich board signs for non-profit organizations.

- V. **PUBLIC PARTICIPATION (Unscheduled).** None.

- VI. **ADJOURNMENT.** The Board adjourned without objection.

The Board adjourned at 7:52 p.m.

Respectfully submitted,

Samantha H. Baraw

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next scheduled meeting.